



BOUNDARY / LOT LINE REVISION CHECKLIST

925 6TH STREET, ROOM 207
DEL NORTE, CO 81132

Phone: 719-657-4003

App.	APPLICATION CHECKLIST	County
<input type="checkbox"/>	Pre-application Meeting with the County Land Use Staff (See section 4.02 RGCLUDC) Date _____	<input type="checkbox"/>
<input type="checkbox"/>	Application filled out and signed by applicant and/or owner.	<input type="checkbox"/>
<input type="checkbox"/>	Application Fee ; CK#: _____; Amt: \$ _____	<input type="checkbox"/>
<input type="checkbox"/>	Signed Agreement for Payment of Consultant Review Fees in accordance with Section 4.02.B.2. RGCLUDC CK#: _____; Amt: \$ _____	<input type="checkbox"/>
<input type="checkbox"/>	Proof of Ownership and Legal Description copy of the property deed or title commitment, including legal description of both properties affected,	<input type="checkbox"/>
<input type="checkbox"/>	Adjacent Property Owner List within 1,500 feet of the property as found in the County Assessor's records, mineral interest owners, and/or lessees of record not more than thirty (30) days old.	<input type="checkbox"/>
<input type="checkbox"/>	Written Description ; of why the Boundary or Lot Line adjustment is being requested.	<input type="checkbox"/>
<input type="checkbox"/>	Names, mailing addresses and telephone numbers of owners and applicants, principal surveyor and engineer responsible for preparation of the plat, and all persons possessing a security interest in the property	<input type="checkbox"/>
<input type="checkbox"/>	Boundary or Lot Line Revision Final Plat: The surveys shall contain the following information on an original plat no less than thirty-six (36) inches wide by twenty-four (24) inches long: ___ The requirements of Section 38-51-106, C.R.S. ___ The requirements of Section 4.05.B.3.b, RGCLUDC	<input type="checkbox"/>
<p>Submit documents above with a copy of this form and a completed Land Use Application.</p> <p>Date Submitted to County: _____</p>		
<p>COUNTY CERTIFICATION OF COMPLETED APPLICATION</p> <p>Signed: _____ Date: _____</p>		



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Distribution to Referral Agencies

The Land Use Staff shall distribute information in compliance with Section 4.05.B.5, RGCLIDC. Referral agencies will be sent the application within ten (10) days of Certification of Completed Application and be allowed 21 days to provide review comments back to the County Land Use Department.

Date Distributed: _____

Comment Due Date: _____

Decision by Land Use Administrator based on the approval criteria set forth in Section 4.05.C. RGCLU DC

Approved: _____

Approved with conditions: _____

Denied: _____

Comments _____

Land Use Staff Signature _____ Date _____

GENERAL PROVISIONS:

1. Boundary or lot line revisions are minor amendments to platted or unplatted property which do not result in any of the following:
 - a. The creation of any additional lot(s);
 - b. The consolidation of any lots;
 - c. The creation of an unbuildable lot; or
 - d. The creation of a lot that does not have legal access from a public right-of-way or perpetual easement.